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Principal: Brenton Taylor

PARENT PAYMENT ARRANGEMENTS 2022

23 November 2021

Dear Parent/Guardian,

Kerang Primary School is looking forward to another great year of teaching and learning and would like to advise you of Kerang Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to have a wider offering of special curriculum experiences, purchasing education equipment and resources, enhanced digital learning opportunities, upgrading of playground equipment and much more.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Brenton Taylor
Principal

Tony Pearson
School Council President

2022 Voluntary Financial Contributions Schedule

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount \$
<p>These items will be packaged together as individual student packs and will be distributed to students at the beginning of the 2022 school year.</p> <p>At the conclusion of the school year unused items from individual student packs will be sent home with those that have paid the class-level voluntary contribution.</p>	
<p>Prep – Grade 2 Classroom consumables, materials and equipment</p> <ul style="list-style-type: none"> • Integrated studies • Literacy • Numeracy • Science <p>Students' book packs including pens, pencils, rulers, scrapbooks, graph books, writing books, exercise books, diaries, display folders, markers, erasers, scissors, document wallets, writing paper, classroom art and craft materials, materials for completing projects including paper, cardboard, paint and other materials.</p>	\$50
<p>Grade 3 Classroom consumables, materials and equipment</p> <ul style="list-style-type: none"> • Integrated studies • Literacy • Numeracy • Science <p>Students' book packs including pens, pencils, rulers, scrapbooks, graph books, writing books, exercise books, diaries, display folders, markers, erasers, scissors, document wallets, writing paper, classroom art and craft materials, materials for completing projects including paper, cardboard, paint and other materials.</p> <p>Handwriting resource book (\$10)</p>	\$60
<p>Grade 4-6 Classroom consumables, materials and equipment</p> <ul style="list-style-type: none"> • Integrated studies • Literacy • Numeracy • Science <p>Students' book packs including pens, pencils, rulers, scrapbooks, graph books, writing books, exercise books, diaries, display folders, markers, erasers, scissors, document wallets, writing paper, classroom art and craft materials, materials for completing projects including paper, cardboard, paint and other materials.</p> <p>New waves spelling book (\$10)</p>	\$60
<p>Other Contributions - for non-curriculum items and activities</p> <p><i>Kerang Primary School continues to welcome other contributions to support our school. Families are invited to make a voluntary contribution that is used to fund our Grounds and Playgrounds improvements.</i></p>	<p>Amount</p> <p>\$</p>
School grounds maintenance and improvements	\$20
Total Amount	\$

Educational items for students to own

Attached is a list of items that the school recommends you purchase from third party provider for your child to individually own and use. (Please name each item)

Foundation – Grade 6

- Head phones, pencil case, art smock and 3 boxes of tissues.

Extra-Curricular Items and Activities

Extra-Curricular Items and Activities <i>Kerang Primary School offers a range of optional items and activities throughout the year that could enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.</i>	Amount \$	Purchase (Please tick)
<p><i>Extra-curricular items and activities are optional item charges which may be requested as they arise during the year, including extra-curricular programs or activities, camps and excursions, in-school visits, sports activities, school photos, etc.</i></p> <p><i>Payment for these activities will be requested closer to the event.</i></p> <p>Students who choose not to attend these events will remain in class and receive explicit teaching to the relevant curriculum.</p>		
Swimming Program <i>*CSEF if applicable can be used towards this item</i>	TBA	
School Photos	TBA	
School Uniform <i>A price list and order form are available from the office. Charges are set at cost price plus minimal postage and handling.</i>	Please contact the office for a price list	
<p><i>The major items are our school camps, listed below. These costs are indicative only – exact cost and payment options will be communicated closer to the camp date.</i></p> <p><i>* CSEF if applicable can be used towards these items.</i></p>		
Prep – Grade 2 – Kyabram Fauna Park	\$50	
Grade 3 & 4 Camp – Billabong Camp	\$200	
Grade 5 & 6 Camp – Canberra/ Melbourne	\$500	
Grade 5 & 6 DET Somers School Camp (every 2 years)	\$270	
Total Extra-curricular Items and Activities	\$	

Financial Support for Families

Kerang Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) (for eligible families)
- Second-hand uniform, if available
- State Schools Relief (SSR) support is available for uniforms/footwear
- Information regarding support options is also available from the general office.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the school for information regarding support options, or the Business Manager, if you would like to discuss alternative payment arrangements, on 5450 3181.

Payment methods

Parents may choose to make payments in instalments, and will be provided with several methods of making payments including:

- Cash or cheque at the office
- EFT payments (Bank Transfer) –

Kerang Primary School

BSB: 063542

Acc No: 10027920 Please put your surname and the code FEES.

EFTPOS facilities are not available at the school.

Parents are able to enter into confidential voluntary payment arrangements by contacting the Business Manager, Kirstyn Waddingham on 5450 3181 or kerang.ps@education.vic.gov.au

Payments can commence at any time. Please contact the school Business Manager, Kirstyn Waddingham, if you require any further clarification or information.

Refunds

Please refer to our Parent Reimbursement Policy located on the school website.

If a family has paid for a camp, excursion or activity and their student does not attend, they will receive reimbursement under the following situations:

- If the student has an approved illness on the day.
- If the activity is a singular activity which is cancelled by the school or provider, and whereby a replacement activity is not offered.
- If a student leaves Kerang Primary School before the event.

If a family has paid for a camp, excursion or activity and their student does not attend, they will not receive reimbursement under the following situations:

- If the student does not attend one day out of an entire program involving multiple days/activities, as the family payment covers the program as a whole.
- If the school is forced to cancel one day out of a program involving multiple days/activities due to weather or other unforeseen circumstances, as the family payment covers the program as a whole.
- If it has been stated that they were paying for a non-refundable deposit.

Reimbursements will be processed by way of a credit being applied to the family account unless alternative arrangements are made, which can be used for future activities. If the original payment was made with CSEF Credit, this credit will be reapplied to the family account as CSEF credit.

Your details:		
Student 1 name:	Grade	
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$
Student 2 name:	Grade	
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$
TOTALS		\$
Student 3 name:	Grade	
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$
Student 4 name:	Grade	
Curriculum Contributions		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$
TOTALS		\$

Department Parent Payment Policy

For further information on the Department's Parent Payment Policy, please see a one-page overview attached. The DET Parent Payment Policy is available to view on our school website and a copy can be requested at any time by contacting the school office.

School Start

The first day of Term 1 2022 will be a pupil free day.

All students commence school on **Monday January 31, 2022.**

(Foundation students do not attend school on a Wednesday during the month of February)

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.